

PRACTICAL ARRANGEMENTS

Future Earth regional workshop for Latin America and the Caribbean

Mexico City, Mexico

3-4 December 2012

MEETING VENUE

3-4 December 2012

Academia Mexicana de Ciencias (AMC)

Km23.5 Carretera Federal México-Cuernavaca, "Casa Tlalpan", Av. Cipreses s/n
Col. San Andrés Totoltepec, Tlalpan, 14400 México D.F.

Tel + 52 55 5849 2032

Fax + 52 55 5849 5108

www.amc.unam.mx/

Lunch will be provided for all participants at the AMC.

ACCOMMODATION

Hotel Radisson Paraiso

Cupside 53, Col. Parque del Pedregal
14020 Mexico D.F.

Tel + 52 55 5927 5959

Fax + 52 55 5606 4006

Deluxe Single with breakfast

Include Dinner only if we do not provide per diem

(free internet access in each room)

www.radisson.com/mexico-city-hotel-dfl4020/mexicoci

TRANSPORTATION ON ARRIVAL FROM AICM TO THE HOTEL RADISSON

All participants arriving by plane will be arriving at the Benito Juárez Mexico City International Airport (AICM).

http://www.aicm.com.mx/home_en.php

By Airport Taxi at the Arrival Hall

Approx. fare: MXN 255.00 (USD 22.00)/ 45 min - 1 hour journey

You can pay in Mexican Pesos or US Dollars.

Authorized Taxis

To avoid waiting times, no group transportation will be organized to and from the airport.

At Terminal 1 and 2, the modules for the sale of tickets for licensed taxis are near the arrival halls and the ambulance area.

For your safety, we strongly recommend that you use only services of taxis authorized by the airport, which are: Porto Taxi, Nueva Imagen and Excelencia in Terminal 1; and Porto Taxi, Nueva Imagen, Excelencia, Confort and Yellow Cab in Terminal 2.

http://www.aicm.com.mx/servicioausuarios_en/transportacion.php?Grupo=4&Publicacion=161

Note: For members whose participation is sponsored by ICSU, please keep the Ticket for its refund!

TRAVEL

For members whose participation is sponsored by ICSU, we will reimburse the cost of an economy class (most direct route) return air ticket. Reimbursements will be made upon receipt of the signed Travel Claim form (Annexed) with original invoice / e-ticket receipts and relevant expense receipts. You may also request for prepaid air tickets for convenience.

VISA: The invitation letter from the host organization will suffice. For additional document please contact the Regional Office (in time) for assistance. For more information, see <http://mexico.visahq.com/>

PER DIEMS

As is our usual practice, a partial per diem of for the days of the meeting will be paid together with your travel claim. We will not provide cash except by prior agreement in exceptional cases.

Unfortunately the Mexican Academy of Sciences/ICSU ROLAC cannot pay any per diems due to strict Mexican accountability laws.

CURRENCY & WEATHER

Mexican Peso: 1.00 USD ~ 13.00 Mexican Pesos

The climate of Mexico City in December is usually sunny (7°C – 21°C).

Information about the country can be found at <http://www.visitmexico.com>

Electricity requirements

Voltage: 110-120 Volts (Same as U.S.)

CONTACTS

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